

University of Split
FACULTY OF ECONOMICS, BUSINESS AND TOURISM

CLASS: 643-01/22-05/01
REF.NUMBER: 2181-196-02-01-22-02
Split, June, 21st 2022

Pursuant to Article 42 of the Statute of the Faculty of Economics, Business and Tourism in Split, Article 13 and Article 16 of the *Ordinance on the organisation and implementation of the joint postgraduate specialist study programme Management of Healthcare Organizations* offered jointly by the Faculty of Economics, Business and Tourism in Split and the University of Split School of Medicine, the Faculty Council in its 16th session held on June 21st approved the

DECISION
on the criteria and procedure of enrolment in the
joint postgraduate specialist study programme *Management of Healthcare Organizations*
offered by the Faculty of Economics, Business and Tourism in Split and the University of
Split School of Medicine

Article 1

(1) Establishes the criteria for the evaluation of candidates for enrolment in the joint postgraduate specialist study programme *Management of Healthcare Organizations* offered by the Faculty of Economics, Business and Tourism in Split and the University of Split School of Medicine (hereafter referred to as the “Study programme”), as follows:

a) Average grade of all previously completed studies

- as the arithmetic mean of all studies completed to date (rounded to two decimal places).
- the arithmetic mean equals the number of points.
- if the arithmetic mean is less than 3.50, a written reference by a university professor is required.

b) Professional work record in the medical sector

1-2 years of work experience =	0,1 points
2-3 years of work experience =	0,2 points
3-4 years of work experience =	0,3 points
4-5 years of work experience =	0,4 points
5 \geq years of work experience =	0,5 points

- as evidence, the electronic certificate of employment status issued by the Croatian Pension Insurance Institute or any other appropriate certificate proving that the criteria are met.

c) Active use of English language

- to be presented as evidence:

- a certificate of successful completion of a foreign language/English course as part of a degree programme - original document, or
- a certificate of active use of a foreign language issued by an appropriate higher education institution (a Faculty of Humanities and Social Sciences or a foreign language/English department of a university) - original document, or
- an internationally recognised certificate CAE, CPE - original document, or BEC - original document, or TOEFL, GMAT, TOEIC certificates – original document.

Article 2

Establishes the recruitment procedure and the decision-making procedure, as follows:

- Based on the documents received, the Centre for Postgraduate Studies (hereinafter referred to as the “Centre for PGS”), shall submit a proposal to the Enrolment Committee (hereinafter referred to as “The Committee”) for awarding points to applicants.
- Based on the documents received The Committee shall review and establish the enrolment ranking list.
- The preliminary ranking list shall be published on the Faculty website and sent to all applicants by e-mail.
- Applicants have the right to file a complaint within 48 hours of the publication of the preliminary ranking list. The Committee shall review the received complaints and issue the final ranking list within the next 48 hours.
- The Committee shall forward the final ranking list to the Faculty Council. The Faculty Council shall confirm the final ranking list and approve a decision on the implementation of the Study programme and the mode of its delivery. The final ranking list shall be published on the Faculty website.
- Upon the decision of the Faculty Council, the Centre for PGS shall prepare the decision on enrolment (with instructions on legal remedies), which shall be sent to all applicants. The deadline for filing an appeal is 15 days from the date of receipt of the decision.
- If an appeal is received within the specified period, it will be forwarded to the Faculty Council for consideration. The decision of the Faculty Council is final and no administrative dispute can be initiated against it at the court in charge.

Article 3

This Decision shall take effect on the date of its adoption and shall be posted on the Faculty website.

DEAN:



Vinko Muštra

Vinko Muštra, Ph.D.

To be submitted to:

1. The Centre for Postgraduate Studies
2. The Secretary
3. The Archives